



Regular Board Meeting MINUTES
County Board of Commissioners
Van Buren County

March 14, 2017

4:00 PM

Board of Commissioners Chambers - 219 East Paw Paw Street

1. CALL TO ORDER

On the above date, the regular meeting of the Board of Commissioners was called to order at 4:00 p.m. by Richard Godfrey, Chairman of the Board.

The roll was called by County Clerk Suzie Roehm with the following commissioners answering to their name and district: Present: Gail Patterson-Gladney, District #1; Kurt Doroh; District #2; Richard Godfrey, District #3; Mike Toth, District #5; Donald A. Hanson, District #6; Paul S. Schincariol, District #7. Absent and Excused: Richard Freestone, District #4.

2. ADDITIONS/DELETIONS TO THE AGENDA

Delete: Executive Session

3. APPROVAL OF AGENDA

All items on the agenda marked with "*" are part of the consent agenda. Commissioners or the public can request that items be removed from the consent agenda. It is noted that the addition of items requiring action at today's meeting were approved by unanimous vote.**

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

4. APPROVAL OF MINUTES

A. ****February 28, 2017**

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

5. PUBLIC COMMENT

Nick Culp, Palisades Manager of Government Affairs, provided updates including Annual Performance Report.

6. ADMINISTRATIVE AFFAIRS COMMITTEE

A. ** Land Preservation Board Appointment

ADMINISTRATIVE AFFAIRS RESOLUTION AA3/03-14-2017

WHEREAS, the Van Buren County Board of Commissioners are responsible for making appointments to the Van Buren Land Preservation Board, and; WHEREAS, there is a vacancy and a recommendation has been received from the Land Preservation Board to fill the vacancy with the appointment of William VanTassell, 46041 CR 652, Mattawan, MI 49071, and; WHEREAS, this is a two-year appointment which will expire May, 1, 2019 at which time he will be eligible for re-appointment if interested. NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the appointments of William Van Tassel to the Land Preservation Board for a two-year term which expires May 1, 2019.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

7. BUILDINGS AND GROUNDS COMMITTEE

There were no items on the agenda.

8. FINANCE/AUDITING COMMITTEE

A. ** Domestic Violence Contract

FINANCE RESOLUTION F14/03-14-2017

WHEREAS, a recommendation was received from the Administrative Affairs Committee to enter into a two – year agreement with the Domestic Violence Coalition effective March 14, 2017 through March 14, 2019, and; WHEREAS, the County Board currently gives Domestic Violence a \$15,000 appropriation annually, and; WHEREAS, it has been determined that the County should secure an agreement when giving monies to a non-governmental agency that stipulates what services the County would receive in exchange for giving them the money. NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the Service Agreement between Domestic Violence Coalition and Van Buren County and authorizes the Board Chair to execute said agreement on their behalf.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

B. ** WMED Medical Examiner Services Contract

FINANCE RESOLUTION F15/03-14-2017

WHEREAS, the Sheriff's Office is requesting authorization to engage in an agreement between Western Michigan University School of Medicine and Van Buren County, for all Medical Examiner Office services required by the laws of the State of Michigan and;

WHEREAS, under this collaborative arrangement all operational personnel would be physically located at the WMU School of Medicine, and;

WHEREAS, this would vastly improve our services to the funeral home, police agencies and the general public, and;

WHEREAS, the total fixed annual rate, which does not include autopsies, for the first year of the contract is \$77,835 with a 2% increase annually.

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the services agreement between Van Buren County and Western Michigan University School of Medicine for the services of the Medical Examiner's Office and authorizes the Board Chair to execute said agreement on their behalf.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

C. ** VDI Server

FINANCE RESOLUTION F16/03-14-2017

WHEREAS, a request has been made for the purchase of a new VDI Server for Equalization and the Treasurer's Office in an amount not to exceed \$66,000, and;

WHEREAS, the purpose of the program is to streamline the tax assessment routines between the County and local units; eliminates redundancies in the current processing of daily information; provide cost savings with a more efficient government; and improve services to local citizens, and;

WHEREAS, the Treasurer has indicated that she will charge the cost of the new server to the Forfeiture fund.

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the purchase of a new VDI server in an amount not to exceed \$66,000.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

D. ** Jail Renovation Project - Additional Expenditure

FINANCE RESOLUTION F17/03-14-2017

WHEREAS, a request has been made for the approval of a proposed budget amendment for the Jail Renovation Project, and;

WHEREAS, the bids for the jail project came in \$167,000 higher than anticipated but within a reasonable range, and;

WHEREAS, two budget amendments were presented and the decision was to approve Budget Amendment for B which would direct the staff to use \$167,000 and \$483,000 for the architect fees from the County's Capital Improvement Fund as opposed to amending the Bond Resolution.

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the attached budget amendment form "B" which

establishes a budget for the Jail Project and provides transfers for funding provided by the County for architect fees and bid overage.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

E. ** Budget Amendments

FINANCE RESOLUTION F18/03-14-2017

WHEREAS, the request has been made for authorization to amend the 2016-2017 General Fund Budget to reflect unexpected changes in revenues and expenditures, and;

WHEREAS, the State of Michigan requires that all funds and activities budget reflect actual revenues and expenditures, and;

WHEREAS, the attached Budget Amendments will ensure the County is in compliance with state mandates for financial reporting.

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the attached budget amendments to reflect unexpected changes in revenues and expenditures and ensure that the County is in compliance with all state mandates for financial reporting.

Motion by Kurt Doroh, Second by Gail Patterson-Gladney, Carried

F. Sheriff's Office - Gas Cards

FINANCE RESOLUTION F19/03-14-2017

WHEREAS, we will be removing the underground storage tank at the Sheriff's Office due to the jail expansion project, and;

WHEREAS, the Sheriff's Office is recommending the purchase of gas cards from Fuelman Public Sector in replace of having our own gas tank, and;

WHEREAS, it appears to be cost effective since we will have more than 25 credit cards issued so the County will not be charged a service fee and we will not be charged federal or state taxes, and;

WHEREAS, the County will be charged based upon price charged by the selected gas station less any tax less any volume discount.

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves the recommendation to move to gas cards through Fuelman Public Sector Fleet Card System as presented.

Motion by Mike Toth, Second by Don Hanson, Carried

G. Claims/Auditing

CLAIMS RESOLUTION C3/03-14-2017

WHEREAS, claims in the amount of \$1,106,615.13 for February 2017 were submitted and reviewed.

NOW, THEREFORE BE IT RESOLVED, that the Van Buren County Board of Commissioners approves total claims in the amount of \$1,106,615.13

Motion by Mike Toth, Second by Kurt Doroh, Carried

9. LABOR NEGOTIATIONS AND CONTRACTS

There were no items on the agenda.

10. PUBLIC COMMENT

There was no public comment.

11. EXECUTIVE SESSION

This item was deleted from the agenda.

12. BOARD CORRESPONDENCE

There was no correspondence.

13. COMMITTEE/OUT-BOARD ASSIGNMENTS

Van Buren/Cass Health Board

Claims

Sobriety Court

Kinexus-Hartford Industrial Park

Labor Negotiations

Wellness Committee

Road Commission

Michigan Works

Weather Training-Bangor High School

SMART

New Covert Generating Stakeholders Meeting

Historical Society

14. ADJOURNMENT

The meeting was adjourned at 4:18 p.m.

Richard Godfrey
Chairman of the Board

Suzie Roehm
County Clerk